



U.S. EMBASSY LUANDA, ANGOLA

April 7

2021

A The Embassy of the United States of America, in Luanda, Angola is soliciting services of labor; materials and fully comprehensive work to repair and repaint structures, replace tarp of the all-embassy canopies around the compound.

Scope of Work
for the
purpose of a
contract

1. GENERAL

- A. The contractor shall provide all materials necessary for the fully comprehensive work, unless otherwise specified.
- B. The provision of skilled labor means Certified/trained laborers with at least three years' experience in their field, equipped with all hand/electrical tools, etc. necessary to carry out their work.
- C. The contractor shall be able to operate simultaneously with two teams of laborers if necessary and schedule the work with a two-day advance notice
- D. The U.S Embassy Luanda also informs that, it does not advance payments, companies must be suitable and financially capable for the performance of the requested services.
- E. The contractor shall furnish the following documentation at time of bid.
 - 1) Price breakdown of work according to SOW
 - 2) Certifications of skill sets for all foremen/supervisors
 - 3) Contact information for on-site supervisor
 - 4) Copy of insurance policy for civil liability
 - 5) 3 references of previous work (Pictures and contact info)

The above documentation is **mandatory** at time of Bid. Otherwise, contractor will be deemed "Unacceptable".

2. DESCRIPTION OF WORK

- 1. Repair the canopies structures, repaint the structures with the same color, replace the tarp of the all-embassy canopies around the compound.
- 2. Repaint the Embassy parking lot pavement marking with appropriated paint.

3. WARRANTI OF WORK:

The contractor agrees that:

- 1) The materials and equipment used by the contractor and any subcontractor will be new and of good quality unless otherwise required.
- 2) The work will be freed of any debris related to the construction services at the end of the project.
- 3) The work will be **freed from defects for a period of one year** and other than those inherent in the work as specified.
- 4) Work will conform to the requirements of the contract documents.
- 5) The contractor will be fined \$100.00USD per day if they fail to meet the start date of the provided schedule or if will delay in finishing the work.

4 SITE CONDITIONS:

- 1) The site will be free of any debris related to the construction services at the end of the project. Cutting or welding on the ground shall not leave any markings of any kind. To prevent marking the ground it is recommended that the cutting or welding be done offsite or have a protective layer for the pavers/ concrete. Paint will be cleaned up using an outdoor faucet or away from the residence. There shall not be any paint residue left at the faucet area.
- 2) There shall not be any paint residue left at the working area after the done.
- 3) Any changes in construction from this Scope of Work shall be approved in advance in writing by the Contracting Officer.
- 4) The Contractor is responsible to take his/her own measurements of the repairing for the roof for bidding purposes.
- 5) The Contractor shall provide all materials, tools and personnel to execute the work.
- 6) The Contractor must abide by US Embassy security regulations related to the work including providing names of staff and vehicles one week prior to work is to be performed.

5. LABOR:

- 1) All the work to be carried out at the site, not described in the list of the fully comprehensive work shall be calculated on a time and material basis approved by the contracting officer's representative (COR).
- 2) Schedule a walkthrough with the COR at least one week prior to the completion of work for a SUBSTANTIAL COMPLETION walkthrough. This is dependent on the total length of the project. At which point the COR and the contractor will agree upon a punch list or items remaining to be completed prior to FINAL COMPLETION. Both parties will agree upon a time frame for the work to be done. At the Final Completion a walkthrough will be done, and a certificate will be signed. The two years of warranty will be based upon that date.

6. SITE LIMITATIONS:

- 1) Working hours are from 8:00AM to 5:00PM Monday thru Thursday and 8:30AM to 12:00PM on Friday unless otherwise specified. The contractor will be escorted by an embassy employee and all time.
- 2) The contractor will be fined \$100.00USD per day if they fail to meet the start date of the provided schedule or if will delay in finishing the work.

7. SAFETY:

- 1) The contractor is responsible for workers safety and the workers need to wear protective equipment when are work
- 2) All contract personnel doing work for the United States Government shall abide by U.S safety procedres and guidelines.

8. EVALUATION OF OFFERS:

- 1) Evaluation for awarding the contract shall be based upon three factors: Economic offer, technical acceptance and proven performance verified by references or quality of work (not necessarily in this order).

Vendor information and signature of understanding:

Vendor Name _____

Name of the representant _____

Date_____ Signature_____